

# Enforcement Activities Report

For the Period January 1<sup>st</sup> to June 30<sup>th</sup>

## INSTRUCTIONS

This worksheet should be completed by the Shellfish Warden and returned to your Area Biologist prior to September 15<sup>th</sup>. The information provided is required by DMR regulation (Chpt. 4).

### Production Data Collected by the Warden

This section summarizes the harvesting activity documented in the Monthly Enforcement Activity Reports. The following definitions apply:

'Average Daily Catch/Digger' is an estimate based on the average catch of the harvesters checked during routine patrol during a particular month. Enter "0" if no harvesting occurred.

'Average # of Diggers /Day' is an estimate of the average number of harvesters per day on the flats based upon observations made during routine patrols during a particular month. Enter "0" if no harvesting occurred.

'Total # of Days Dug' is the number of days the flats were open and not closed due to a) water quality classification, b) flood, c) PSP, d) conservation or e) ice. If flats are closed during all or part of a particular month, enter "a, b, c or d" along with the number of days open in the appropriate space (e.g., "15 c" means the flats were open for only 15 days that month due to PSP, 0e means the flats were closed for the month due to ice).

Total Lbs. or Bushels' is the multiple of the three previous numbers. Pounds or bushels can be used to record amounts but not both. Check the appropriate box in the heading to indicate which unit is being used. Enter "0" if no harvesting occurred.

For any month in which this information was not obtained due to lack of enforcement, enter "n/a" in the first three columns and "no warden" in the last (Total) column.

### Summary of Activities

This section summarizes the enforcement activities listed in the Monthly Enforcement Activity Reports. Each item should be the actual total for the period and not an estimated number per day, week or month. For the category "Diggers Checked", this includes both identifying a digger and checking their catch for any size or amount restrictions. If an activity did not occur, place a "0" in the appropriate space.

### Warden(s) Data

The date the Warden(s) received DMR training and the date the municipality nominated the Warden(s) needs to be entered. If the Warden(s) have yet to receive training, place an "n/a" in the appropriate space. Note: The municipality must nominate its Warden(s) each year.

Should you have any questions regarding the completion of this worksheet, do not hesitate to contact the Area Biologist for your region:

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## Enforcement Activities Report

For the Period January 1<sup>st</sup> to June 30th

TOWN OF \_\_\_\_\_

### Production Data Collected by the Warden

Month	<u>Avg. Daily Catch/Digger</u>		<u>Avg. # of Diggers/Day</u>		<u>Total # of Days Dug</u>		<u>Total Lbs. Or Bushels</u>
January	_____	X	_____	X	_____	=	_____
February	_____		_____		_____		_____
March	_____		_____		_____		_____
April	_____		_____		_____		_____
May	_____		_____		_____		_____
June	_____		_____		_____		_____
					TOTAL		_____

### Summary of Warden Activities: January - June

Hours Patrolled: \_\_\_\_\_  
Diggers Checked: \_\_\_\_\_  
Warnings Given: \_\_\_\_\_  
Summons Issued: \_\_\_\_\_  
Court Appearances: \_\_\_\_\_  
Convictions: \_\_\_\_\_

### Wardens Data

<u>Warden Name</u>	<u>Training Date</u>	<u>Nomination Date</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____